

**Service Improvement and Finance – Scrutiny Performance Panel**  
**Work Plan 2020/21**

<p><b>Meeting 1</b> 9 Nov 2020</p>	<p>1. <b>Work Planning for 2020/21</b>  2. <b>Q1 Budget Monitoring 2020/21</b>  3. <b>Review of Revenue Reserves</b>  4. <b>Mid Term Budget Statement</b>  Ben Smith – Section 151 Officer &amp; Chief Finance Officer  5. <b>Recycling and Landfill - Annual Performance Monitoring 2020/21</b>  Chris Howell – Head of Waste Management and Parks  Cllr Mark Thomas – Cabinet Member for Environment Enhancement &amp; Infrastructure Management</p>
<p><b>Meeting 2</b> 14 Dec 2020</p>	<p>1. <b>Equality Plan Review</b>  Joanne Portwood – Policy &amp; Strategy Officer  Cllr Louise Gibbard – Cabinet Member for Supporting Communities</p>
<p><b>Meeting 3</b> 20<sup>th</sup> January 2021</p>	<p>1. <b>Draft Budget Proposals</b>  2. <b>Q2 Budget Monitoring 2020/21</b>  Ben Smith – Section 151 Officer &amp; Chief Finance Officer  Rob Stewart – Cabinet Member for Economy, Finance &amp; Strategy  3. <b>Q1 Performance Monitoring Report 2020/21</b>  Richard Rowlands – Corporate Performance Manager  Cllr Andrew Stevens - Cabinet Member for Business Improvement &amp; Performance</p>
<p><b>Meeting 4</b> 17<sup>th</sup> February 2021</p>	<p>1. <b>Budget Proposals 2021/22 – 2023/24 – <i>pre-decision scrutiny</i></b>  Ben Smith – Section 151 Officer &amp; Chief Finance Officer  Cllr Rob Stewart – Cabinet Member for Economy, Finance &amp; Strategy</p>
<p><b>Meeting 5</b> 8<sup>th</sup> March 2021</p>	<p>1. <b>Mid-Year Budget Statement 2020/21</b>  2. <b>Q3 Budget Monitoring 2020/21</b>  Ben Smith – Section 151 Officer &amp; Chief Finance Officer  Cllr Rob Stewart – Cabinet Member for Economy and Strategy</p>
<p><b>Meeting 6</b> 12<sup>th</sup> April 2021</p>	<p>1. <b>Corporate Complaints Annual Report 2020/21</b>  Cllr David Hopkins – Cabinet Member for Delivery and Performance  Sarah Lackenby – Chief Digital and Transformation Officer  2. <b>Planning Annual Performance Report 2020/2021</b>  Ian Davies - Development Conservation and Design Manager  Cllr David Hopkins – Cabinet Member for Delivery and Operations</p>
<p><b>Meeting 7</b> 10<sup>th</sup> May 2021</p>	<p>TBC</p>

- Review of Byelaws – date to be agreed.
- Reschedule - Overview/Summary of Commissioning Review Outcomes (to June 2021)
- Budget process
- Management Structure – PR. Development of Council Structure.